

PERMISSION FOR ROUTINE EXCURSIONS

This document should be completed annually for every child in care. A 'Routine Excursion' is an outing that is undertaken at least monthly, e.g. going to the library, walking to the bus stop to pick up school age children. Routine Excursion Forms need to be signed by the parent and a copy provided to the parent and the Coordination Unit. A new form should be completed if there are changes/additions to Routine Excursions.

Educator's Name: _____ Mobile No: _____

Family Name: _____ Contact No: _____

Child Name: _____ DOB: _____

I give permission for my child _____ to attend routine excursions as listed below.

NAME OF VENUE	ADDRESS OF VENUE	PHONE NO OF VENUE	PERIOD OF TIME	DAYS/DATES OF EXCURSION	MODE OF TRANSPORT

(For additional excursions please see over)

If traveling by car/community transport, my child require to be seated in (please tick)

- A booster seat with harness/seatbelt
- A child restraint
- A baby restraint
- Other: _____

I understand that my educator will have a mobile phone, first aid kit and emergency contact details with them on any excursion.

Parent Signature: _____ Date: _____

Educator Signature: _____ Date: _____

Office Use Only:

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