

SAMARITANS FAMILY DAY CARE & IN HOME CHILD CARE

Monthly Hazard Identification checklist for Vehicles

If a hazard is identified it must be documented along with whatever action is required to reduce or eliminate the hazard. A visual check must be done each time the vehicle is used for transporting children in care

Educator name:

Month:

Vehicle Registration:

Registration due:

Licence Number:

Expiry date:

Date assessment completed:

Item	Satisfactory Y/N	Action required
Child restraints – correctly fitted - in good repair - enough for all children		
First aid kit in vehicle suitably stocked		
Fire extinguisher available		
No heavy, sharp or loose objects		
Are tyres in good condition – not worn or bald, correct tyre pressure		
Is the vehicle roadworthy		
Lights working		
Indicators working		
Windscreen washers full		
Oil and water levels checked		
Last service date	Next service due	

Signature: _____